

Tiffin City Schools Parental Involvement Plan

NOTE: In support of strengthening student academic achievement, each local educational agency that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written parental involvement plan that contains information required by Section 1118(a)(2) of the Elementary and Secondary Education Act (ESEA) (district-wide parental involvement plan). The plan establishes the Tiffin City Schools expectations for parental involvement and describes how the LEA will implement a number of specific parental involvement activities, and is incorporated into the Tiffin City Schools plan submitted to the State educational agency (SEA).

PART I. GENERAL EXPECTATIONS

The Tiffin City School District agrees to implement the following statutory requirements:

- The Tiffin City School District will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with Section 1118, the Tiffin City School District will work with its schools to ensure that the required school-level parental involvement plan meet the requirements of Section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA.
- The Tiffin City School District will incorporate this district-wide parental involvement plan into its LEA plan developed under Section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the Tiffin City School District and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the LEA plan for Title I, Part A, developed under Section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the Ohio Department of Education.
- The Tiffin City School District will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.

- The Tiffin City School District will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two way and meaningful communication involving student academic learning and other school activities, including ensuring—

(A) that parents play an integral role in assisting their child’s learning;

(B) that parents are encouraged to be actively involved in their child’s education at school;

(C) that parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;

(D) the carrying out of other activities, such as those described in Section 1118 of the ESEA.

The Tiffin City School District will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in the State. This may be found on the District website.

PART II. DESCRIPTION OF HOW TIFFIN CITY SCHOOL DISTRICT WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

1. The Tiffin City School District will take the following actions to involve parents in the joint development of its district wide parental involvement plan under Section 1112 of the ESEA:
 - A. Establish district-wide parent advisory meetings.**
 - B. Parent Coordinators as home and school liaisons.**
 - C. Opportunities for parents to provide input for the involvement plan at meetings.**
 - D. Parent Advisory meetings at the school may make recommendations on the plan**
2. The Tiffin City School District will take the following actions to involve parents in the process of school review and improvement under Section 1116 of the ESEA:
 - A. All Title I schools have Parent Advisory meetings.**
 - B. Parents are notified of their rights to have input on the policy by newsletter, student handbook, and the websites.**
 - C. Each school names a volunteer parent involvement coordinator from their community to help gather parent input.**
 - D. Meetings are scheduled at various times to accommodate parents.**

3. The Tiffin City School District will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:
 - A. The Tiffin City Schools provides staff development training to Title I teachers and principals.**
 - B. The Director of Instruction/Personnel monitors the program and provides feedback to principals.**
 - C. Central office staff provides information, resources, and expertise to teachers and principals to help them to work cooperatively with parents.**

4. The Tiffin City School District will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs:
 - A. A transition specialist is employed to work with Pre-K/Head Start and the Title I schools.**
 - B. Central office staff plans and carry out transition activities between Title I schools, Pre-K/Head Start and the community partners.**
 - C. Parents are invited to the schools and take part in transition activities.**

5. The Tiffin City School District will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise (if necessary and with the involvement of parents) its parental involvement policies.
 - A. A parent questionnaire is given to parents at the semi-annual school level CIP meeting. This information is collected by the school staff and any items for the District's parent involvement policy are sent to the director for consideration.**
 - B. Building-wide meetings are held each year. At the meetings, the Parent Involvement Policy is reviewed and discussed. Comments and suggestions are gathered and taken under advisement.**
 - C. The District Title I director is responsible for incorporating parent suggestions into the policy.**

1. The Tiffin City School District will build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

The Tiffin City Schools will provide set aside funds from Title One.

A. The Tiffin City School District will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph.

- the state's academic content standards
- the state's student academic achievement standards
- the state and local academic assessments including alternate assessments
- the requirements of Part A
- how to monitor their child's progress
- how to work with educators
 - **Title I principals and teachers receive updated training on working with parents.**
 - **Workshops have been provided and occur on a biannual basis.**
 - **The Title I Coach provides the Title I staff with updated information each year on working with parents, and is available to do activities**

B. The Tiffin City School District will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

- A. Parent training is conducted at the Title I schools**
- B. Parent volunteer coordinators, Title I staff, and principals conduct training sessions, send newsletters, invite speakers, do one-on-one help, and workshops to ensure that parents are informed and have knowledge to help their child with academic problems.**

C. The Tiffin City School District will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- A. Parent volunteer coordinators meet annually to review ideas and best practices on how to work with parents.**

- B. Staff members are trained and sensitized to the criticality of parent involvement.**
- C. An entire section of the Building Parent Handbook is dedicated to parent involvement. Workshops are conducted annually on this manual.**

D. The Tiffin City School District will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

- A. Title I works closely with the Reading Coach and integrates aspects from that program as appropriate.**
- B. The parent coordinators and transition specialist work together to provide parent activities and transition between programs and schools.**
- C. Pre-kindergarten community partners are involved in transition activities and participate to the extent possible.**

E. The Tiffin City School District will take the following actions to ensure that information related to the school and parent programs, meetings and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- A. Tiffin City Schools will take measures to ensure that parents receive information in a manner that they can understand.**
- B. Provisions will be made for those who are in need of alternate formats.**

PART III. DISCRETIONARY DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

- involving parents in the development of training for teachers, principals and other educators to improve the effectiveness of that training;
- providing necessary literacy training for parents from Title I, Part A funds, If the school district has exhausted all other reasonably available sources of funding for that training;
- paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents;
- in order to maximize parental involvement and participation in their children's education, arranging school meetings at a variety of times, or

conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;

- adopting and implementing model approaches to improving parental involvement;
- establishing a district-wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities; and
- providing other reasonable support for parental involvement activities under Section 1118 as parents may request.]

PART IV. ADOPTION

This District Wide Parental Involvement Plan has been developed jointly with, and agreed on with parents of children participating in Title I, Part A programs, as evidenced by a meeting in December of 2010 with buildings having an open invitation to all parents.

This plan was adopted by the Tiffin City School District and, will be in effect for the period of FY 11. The school district will distribute this plan to all parents of participating Title I, Part A children on or before December 21, 2010.

(Signature of Authorized Official)

(Date)