



COMPUTER NETWORK AND INTERNET ACCEPTABLE USE POLICY

Tiffin City Schools Acceptable Use Policy (Refer to Board Policy EDE)

Computers are provided to conduct research, to communicate with others, to produce projects, and to use as a teaching/learning tool in the classroom. Access to the network, e-mail and Internet services will be granted to all who agree to act in a considerate and responsible manner. Access is a privilege, not a right. Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. All communications and information via the network should be assumed to be the property of the District. Users should not assume that e-mail will be private. Users shall report any security problem or misuse of the network to a teacher, principal, or immediate supervisor. The following are not permitted:

- Intentionally damaging computers, peripherals, or networks.
- Using another person's password or giving your password, or any other personal information, to someone else.
- Sending or displaying offensive messages or pictures, or any other activities prohibited by law.
- Using obscene language, harassing, insulting or attacking others.
- Violating copyright laws.
- Intentionally wasting network resources.
- Employing the network for commercial purposes.

Violations may result in the loss of access privileges.

As a user of the Tiffin City Schools' computer network, I agree to comply with Board Policy EDE.

Signature: _____ Date: _____

Printed Name: _____

I **DO NOT** give my permission for _____ to utilize the network and the Internet anywhere within the Tiffin City School District.

Signature: _____ Date: _____

Printed Name: _____

(Approval date: June 26, 2012)