

Tiffin City Schools LPDC Group 1-3 Activity Guidelines

Group	Activity	Max. CEU's	CEU Value	Verification	Criteria
1	college courses	no limit	1 sem. hr =3 CEU's 1 qt. hr =2 CEU's	Transcript	Must relate to IPDP goals
1	workshops	no limit	1 clock hr =0.1 CEU	CEU certificate of attendance	Must relate to IPDP goals
2	mentoring	6 CEU's	1 clock hr =0.1 CEU	Group 2 Activity Verification Form	Mentor a teacher or administrator and complete mentoring training
2	curriculum development	no limit	1 clock hr =0.1 CEU	Group 2 Activity Verification Form	Serve on local, county, state or national formal committees
2	professional committee	no limit	1 clock hr =0.1 CEU	Group 2 Activity Verification Form	Serve on local, county, state or national formal committees
2	grant writing	6 CEU's per licensing cycle	1 clock hr =0.1 CEU	Group 2 Activity Verification Form	Not dependent on award of grant planning and preparation for grant not management of grant
3	publication	no limit	determined by LPDC	Group 3 Activity Verification Form and copy of publication	Must contribute to education profession and be commercially published
3	peer observation	1 CEU per licensing cycle	1 clock hr =0.1 CEU	Group 3 Activity Verification Form	Not part of mentoring program
3	National Board of Professional Teaching Standards	36 CEU's per licensing cycle	36 CEU's for completion and testing center	National Board Certificate or Activity Verification	Must relate to IPDP goals
3	Professional	6 CEU's per	1 clock hr =0.1 CEU	Certificate of Completion	Time in coursework/workshops for

	Vocational Board Certification	licensing cycle			test preparation purposes only
3	cooperating teacher for student teacher/counselor/administrator intern	6 CEU's per licensing cycle	3 CEU's per sem. (part-time teacher – proportional to teaching assignment)	Documentation	LPDC will accept CEU's only for this activity
3	cooperating teacher for sophomore or junior block students	3 CEU's per licensing cycle	1 CEU per semester	Documentation	
3	teaching a college course	6 CEU's per licensing cycle	1.5 CEU's for sem. 1 CEU for quarter	Syllabus and Documentation	Must relate to educational goals
3	professional presentation	1 CEU per licensing cycle	1 clock hr = 0.1 CEU	Syllabus and Documentation	Applies to the first presentation of a topic each licensing cycle
3	educational project/research	no limit	1 clock hr = 0.1 CEU	Group 3 Activity Verification Form	Must apply education skills and knowledge toward the development of a project. Hours for planning preparation only.
3	self-directed educational activities	3 CEU's per licensing cycle	1 clock hr = 0.1 CEU	Group 3 Activity Verification Form	May include professional reading research, travel. Must enhance educator's work in the profession or contribute to educator's specialization
3	externship	6 CEU's per licensing cycle	1 clock hr = 0.1 CEU	Group 3 Activity Verification Form	Must enhance educator's work in the profession or specialization

18 CEU's/180 clock hours are required for license renewal/initial issuance.

Preapproval is strongly recommended for Group 2 Activities and required for Group 3 Activities.

Substitute teachers may choose from Group 1 or if teaching 90 days per year for TCS may choose from Groups 1, 2 or 3.

adopted 11/4/98 revised 3/3/99 revised 8/29/05