

TIFFIN CITY BOARD OF EDUCATION
Tuesday, November 30, 2010
Regular Meeting Minutes, 7:00 p.m.
Tiffin Middle School Cafetorium

The Regular Meeting of the Tiffin City Board of Education was called to order by the President, Chris Widman, with the following members present: Mr. Widman, Dr. Venema, Mr. Schwartz, and Mrs. Smith. Mrs. Iannantuono was absent for the entire meeting.

ROLL
CALL

(10-196) Mrs. Smith moved, seconded by Mr. Schwartz that the Tiffin City Board of Education adopt the agenda. The president called for the vote. Voting yes: Mrs. Smith, Mr. Schwartz, Mr. Widman, Dr. Venema, and Mrs. Iannantuono. Motion carried.

ADOPT
AGENDA

Patricia McDonald - Retirement Recognition

BOARD
RECOGNITION

Suzanne Reinhart - Dwight Arnold School Counselor of the Year Award

Fall Sports:

Girls Tennis - Kryssi Auble and Allie Elchert - 2010 NOL Champions at 1st doubles - Coach Chip Weingart

Boys Cross Country - 2010 NOL Champions, District Champions, Regional Qualifiers
Brandon Mesnard was the NOL Individual Champion - Coach John Kihorany

Football - 2010 NOL Champions, Regional Finalists - Senior Football players, Head Coach Brian Colatruglio and Assistant Coaches Nate Colatruglio, Jim Dempster, Jeff Wise, Brad Scheiber, Brad Snyder, Shane Jacoby, Dave Hossler, Paul Mates, and Joe Stacy.

Krout Elementary School - Rebecca Osborne/Louise Ducsay - Movement

BUILDING
PRESENTA-
TION

None.

PUBLIC INPUT

None.

BOARD
DISCUSSION

Finance Committee, Shirley Smith - Met November 17. Discussed reports.

COMMITTEE
REPORTS

Communications Committee, Shirley Smith - Met November 4.

Program Committee, Kathy Venema - Met November 15.

Support Services Committee, Chris Widman - Met November 5.

Personnel Committee, Chris Widman - Did not meet.

Records Committee, Chris Widman - Did not meet.

Legislative Liaison Committee, Randy Schwartz - No report.

Vanguard/Sentinel Update, Chris Widman - Board met on November 18.

Student Representatives, Molly Depew and Jennifer Guzowski - Molly reported on Columbian classes and commended the Guidance Counselors on doing a wonderful job of helping students. Jennifer reported that college applications are due and the students are gearing up for Christmas by doing a canned food drive and a toy drive.

Reports

SUPT.
REPORT

- a. Director of Instruction/Personnel's Report, Mr. Scott Urban
 1. TCHS Graduation Rate Improvement Plan - Steve Anway
 2. 2011-12 TCHS Curriculum Guide - Steve Anway
 3. Grade 6 Reading/Math Improvement Plans - Robert Boes
 4. HPC Contract
 5. Public Input of Title Funded Programs - Lindsay Rellinger
 6. Central Office Secretarial Job Description Revisions, as shown in the exhibit book
 7. 2011-15 School Counselor's Program Course of Study
 8. 2011 High School Summer School
 9. Fall 2010 Grade 3 Reading Results
 10. 2011 Kindergarten Registration
 11. Miscellaneous Items

- b. Superintendent's Report, Mr. Donald Coletta
 1. First reading of the following recommended new Board policy and regulations as shown in the exhibit book:
 - EBC-R - Emergency / Safety Plans
 - IIAB - Supplementary Materials Selection and Adoption
 - IL-R - Testing Programs
 2. First reading of the following recommended revised Board policies and regulation as shown in the exhibit book:
 - EBC - Emergency / Safety Plans
 - EBBC - Bloodborne Pathogens
 - EDE - Computer / On-Line Services
 - EGAAA - Copyright
 - EGAAA-R - Copyright
 - GBCB - Staff Conduct
 - GBH - Staff-Student Relations
 - IIBH - District Web Site Publishing
 - IL - Testing Programs
 - JFC - Student Conduct
 - JHCB - Immunizations
 - JHCC - Communicable Diseases
 - JM - Staff-Student Relations
 3. Board Negotiations Committee Assignments for Calendar Year 2011
 4. Miscellaneous items

CONSENT ITEMS

(10-197) Dr. Venema moved, seconded by Mr. Schwartz that the Tiffin City Board of Education approve the following items:

7.01 Minutes from the October Board Meeting

The Superintendent recommended that the Tiffin City Board of Education approve the minutes from the October Board Meeting:

APPROVE
MINUTES
OCTOBER
BOARD MTG.

Regular Board Meeting held October 26, 2010 at 7:00 p.m.

7.02 Treasurer's Report as of October 2010

The Superintendent recommended that the Tiffin City Board of Education approve the Treasurer's report as of October 2010:

APPROVE
TREAS.
REPORT
OCT. 2010

The following were balances reported in various accounts as of October 2010:

General Fund	\$3,999,163.02
Bond Retirement	712,651.43
Permanent Improvement	-20,120.32
Building	11,114.73
Food Service Fund	192,188.87
Special Trust	9,003.26
Endowment	16,470.69
Uniform School Supplies	-85,929.94
Classroom Facilities	407,107.98
Mental Health	-10,200.00
Public Support	41,455.82
Other Grant	70,467.98
Classroom Facilities Maint.	228,215.61
Student Managed	46,671.98
District Managed	65,136.00
Auxiliary Services	123,435.03
Management Info System	2,787.51
Data Communication	23,163.27
Alternative Schools	-5,073.67
Misc. State Grant	-1,546.13
IDEA Part B Grant	-74,063.50
Fiscal Stabilization Fund	27,377.60
Stimulus Title II	-188.23
Disadvantaged Children Title I	-66,234.55
Drug Free	1,800.00
Improving Teacher Quality	-24,617.95
Misc. Federal Grant	<u>5,237.94</u>

TOTAL \$5,695,474.43

7.03 Employment

The Superintendent recommended that the Tiffin City Board of Education accept the following resignation/retirement:

PERSONNEL

Resignation

Shayne Stanforth, effective October 29, 2010

Retirement

Ruth Lawrence Letzring, adjust effective retirement date from December 18, 2010 to December 22, 2010

The Superintendent recommended that the Tiffin City Board of Education employ the following:

Professional Staff Positions for the 2010-2011 School Year

Substitute Teachers

Paula Roberts

Dave Stover

Support Staff Positions for the 2010-2011 School Year

Food Service

Karolyn Kay Dixon

Aide

Dave Stover

7.04 Approve Professional Development Stipends

The Superintendent recommended that the Tiffin City Board of Education approve payment of the following Professional Development stipends:

Susan Cook, \$400.00

Michelle McComas, \$200.00

Brett Ott, \$200.00

Patty Smith, \$400.00

7.05 Accept Grants/Donations

The Superintendent recommended that the Tiffin City Board of Education accept the following grants/donations:

ACCEPT
GRANTS/
DONATIONS

Grants

Martha Holden Jennings Foundation - \$2,580.00 to Casey Paul under the Jennings Grants-to-Educators program for iPods to use for literature circles

Martha Holden Jennings Foundation - \$2,596.00 to Nattaporn Perrine under the Jennings Grants-to-Educators program for new assessment tools and new curriculum for the English as a Second Language students

The Tiffin Columbian Alumni Association Academic Enrichment Fund - \$1,000.00 to benefit of the Tiffin Columbian Academic Boosters

The Tiffin Columbian Alumni Association Academic Enrichment Fund - \$900.00 to Noble Elementary School Smartboard project

Donations

Donation to Tiffin City Schools

Tiffin Police Department - donated a Personal Safety Book and DVD to all elementary students in grades 4 and 5

Donations to Columbian High School

Seneca VFW Auxiliary - donated \$25.00 to Principal's Fund
BP America Inc. (submitted by Mr. Neal Hawkins, employee whose grandson, Aaron Maki, attends Columbian) - donated \$300.00 to Principal's Fund
Kumi Horie - donated a trombone, bongo, flute, and tambourine to the Music Department
Tiffin Columbian Band Boosters - donated a covered trailer to carry band instruments, \$5250.00
Kneeskern Family Fund - donated \$14,260.00 to be used for the basketball program and improvements or purchases of items for the high school

Donation to Clinton Elementary School

Donald and Teresa Faber - donated 10 magnetic dry erase boards, \$40.00

Donations to Krout Elementary School

Krout PTO - donated \$5,000.00 for the *Phonic Ear* upgrade
International Cultural Center - donated \$183.95 for books using Yolanda Guevara's name on the bookplates

Donations to Noble Elementary School

Tiffin-Seneca Public Library - donated *Eyewitness Books: Endangered Animals*, \$17.00
Patty Cole, Author - donated *Maize & Mugzie, Matthew's Riding Adventure, Muffie Goes to Washington, D.C.*, and *Suzie & Stella*, \$4.00 each

In memory of David Mowrey:

Teachers, students, and parents of Noble School - donated:
No, David!, \$17.00
Tales of Famous Heroes, \$18.00
Diary of a Wimpy Kid, \$14.00
The Lost Hero, \$19.00

Donations to Washington Elementary School

Women's Missionary Union of Grace Baptist Church - donated 2 trays of baked goods
Anonymous Donor - donated \$700.00 for Electronic Response System for the Promethean Boards
TCAA - donated \$900.00 for Electronic Response System for the Promethean Boards
Washington PTO - donated \$2,800.00 for Electronic Response System for the Promethean Boards
Washington PTO - donated \$2,500.00 for Amplification System

In memory of Peg Lucius:

Michael and Karen Klepper - donated \$200.00 to Principal's Fund

In memory of Martha Sager:

Pamela Bonnell - donated \$300.00 to Principal's Fund

In memory of David Mowrey:

The Washington Sunshine Club - donated *Captain Nobody* and *Eleven*, \$24.00

In memory of Antoinette "Toni" Zeller (Mr. Coletta's mother-in-law):

Butch and Candy Wingert - donated *Thunder Cake*, \$12.00

In memory of Don Snyder (brother of Nancy Burner):

Urban and Savina Etzkorn - donated the following:

Even Monsters Need Haircuts

Show Off: How to Do Absolutely Everything, One Step at a Time

Galaxies

World War I (DK Eyewitness Books), \$50.00 for all 4 books

Dale and Mary Bentz - donated *Planes*, \$10.00

In memory of Herman Junior Smith (father of Board member Shirley Smith):

Butch and Candy Wingert - donated *The Coast Guard*, \$12.00

In memory of Florence Schnell (mother of Paula Guisinger):

Don and Nancy Burner - donated *The Mystery in Hawaii*, \$12.00

Bill, Gayle, Andrew, Matthew, and Carolyn Kraut - donated *Being Considerate*, \$12.00

Doug and Judy Picciuto - donated *The Birthday Pet*, \$12.00

Wayne and Jane Shepherd - donated *Knuffle Bunny Free: an Unexpected Diversion*, \$12.00

Tom and Pat Walter - donated *Little Hoot*, \$12.00

The Washington Sunshine Club - donated *Footprints in the Snow*, \$12.00

Mike, Heather, Carson, and Tess Weinandy - donated *Big Words for Little People*, \$12.00

Butch and Candy Wingert - donated *The Hair of Zoe Fleefenbacher Goes to School*, \$12.00

7.06 Approve Recommended Revised Board Policy

The Superintendent recommended that the Tiffin City Board of Education approve the recommended revised Board policy KG Community/District Use of School Facilities as shown in the exhibit book.

7.07 Approve Recommended Revised Board

The Superintendent recommended that the Tiffin City Board of Education approve the recommended revised Board regulation KG-R Community/District Use of School Facilities as shown in the exhibit book.

The president called for the vote. Voting yes: Dr. Venema, Mr. Schwartz, Mr. Widman, Mrs. Iannantuono, and Mrs. Smith. Motion carried

ACTION ITEMS

(10-198) Dr. Venema moved, seconded by Mr. Schwartz that the Tiffin City Board of Education approve an agreement with Healthcare Process Consulting, Inc. as shown in the exhibit book. The president called for the vote. Voting yes: Dr. Venema, Mr. Schwartz, Mr. Widman, and Mrs. Smith. Motion carried.

APPROVE
AGREEMENT
HEALTHCARE
PROCESS
CONSULTING

(10-199) Mr. Schwartz moved, seconded by Dr. Venema that the Tiffin City Board of Education approve an agreement with Northwest Ohio Area Computer Services Cooperative for computer services as shown in the exhibit book. The president called for the vote. Voting yes: Mr. Schwartz, Dr. Venema, Mr. Widman, and Mrs. Smith. Motion carried.

APPROVE
AGREEMENT
W/NWOACSC
FOR
COMPUTER
SERVICES

(10-200) Mrs. Smith moved, seconded by Mr. Schwartz that the Tiffin City Board of Education approve the Auxiliary Job Descriptions as shown in the exhibit book. The president called for the vote. Voting yes: Mrs. Smith, Mr. Schwartz, Mr. Widman, Mrs. Smith. Motion carried.

APPROVE
AUX. JOB
DESCRIP-
TIONS

(10-201) Mr. Schwartz moved, seconded by Mrs. Smith that the Tiffin City Board of Education approve Memorandum for A Dual Enrollment Course with Tiffin University for the second semester of the 2010-2011 School Year as shown in the exhibit book. The president called for the vote. Voting yes: Mr. Schwartz, Mrs. Smith, Mr. Widman, and Dr. Venema. Motion carried.

APPROVE
MEMORAN-
DUM FOR A
DUAL
ENROLLMENT
COURSE W/
TIFFIN UNIV.
2010-11 SY

Business the Board would like to conduct that does not appear on the agenda

ITEMS FROM
THE BOARD

(10-202) Mrs. Smith moved, seconded by Mr. Schwartz that the Tiffin City Board of Education go into executive session to discuss the employment of public employees. The president called for the vote. Voting yes: Mrs. Smith, Mr. Schwartz, Mr. Widman, and Dr. Venema. Motion carried. The Board went into executive session at 8:45 p.m.

ENTER INTO
EXECUTIVE
SESSION

(10-203) Mrs. Smith moved, seconded by Mr. Schwartz that the Tiffin City Board of Education go out of executive session. The president called for the vote. Voting yes: Mrs. Smith, Mr. Schwartz, Mr. Widman, and Dr. Venema. Motion carried. The Board went out of executive session at 10:25 p.m.

GO OUT OF
EXECUTIVE
SESSION

(10-204) Mr. Schwartz moved, seconded by Mrs. Smith that the Tiffin City Board of Education adjourn. The president called for the vote. Voting yes: Mr. Schwartz, Mrs. Smith, Mr. Widman, and Dr. Venema. Motion carried. The meeting started at 7:00 p.m. and ended at 10:30 p.m.

ADJOURN

The next Regular Meeting will be held December 21, 2010 at 7:00 p.m. in the Tiffin Middle School Cafetorium.