

TIFFIN CITY BOARD OF EDUCATION
Regular Meeting Minutes
Tuesday, January 25, 2011, 7:00 p.m.
Tiffin Middle School Cafetorium
103 Shepherd Drive, Tiffin, Ohio

The regular meeting of the Tiffin City Board of Education was called to order by President Chris Widman, with the following members present: Mr. Widman, Dr. Venema, Mrs. Iannantuono, Mr. Schwartz, and Mrs. Smith.

Roll Call

(11-021) Mr. Schwartz moved, seconded by Mrs. Iannantuono, the Tiffin City Board of Education adopt the agenda.

Adopt the Agenda

The president called for the vote. Voting yes: Mr. Schwartz, Mrs. Iannantuono, Mr. Widman, Dr. Venema, and Mrs. Smith. Motion carried.

3.01 Board Recognition

Retirement – Rudy Letzring

**Opportunity for
the Public to
Address the Board**

3.02 Board Member Recognition

Board Appreciation Month – Patty Smith, TEA Representative
Mrs. Smith thanked the Board for their service and presented each member with a card.

3.03 Building Presentation

Pen Pals from Around the World – Lincoln Elementary School
Presenters Doug Hartenstein and Sara Arnold
Miss Arnold presented Pen Pals with North Carolina International School in Harrisburg, North Carolina and shared letters from first graders in Tiffin and Harrisburg.

3.04 Public Input – None

4.01 Board Discussion – None

Board Discussion

5.01 Committee Reports

Finance Committee, Shirley Smith

Met on January 19, 2011, at 4:00 p.m. The Committee reviewed the December 2010 financial report and 2011 tax budget. The next meeting will be on February 17, 2011, at 4:00 p.m. on the third floor of the Administration Building.

**Committee
Reports**

Communications Committee, Dawn Iannantuono

Did not meet. Mrs. Iannantuono announced that Heidelberg won the chili cook-off and the student team won *Community in Jeopardy*. Donations benefitted the Key Club's "Feed A Family" Project. The next meeting will be on February 10, 2011, at 5:00 p.m. on the third floor of the Administration Building.

Program Committee, Kathy Venema

Did not meet. The next meeting will be on February 14, 2011, at 4:00 p.m. on the third floor of the Administration Building.

Support Services Committee, Dawn Iannantuono

Met on January 7, 2011. Two new buses were purchased with federal stimulus dollars. The technology department is obtaining used computers when possible to save costs. iBooks have been delivered to each elementary classroom. Parent access has been implemented for ProgressBook. Renovations are progressing at the new transportation center with plans to move in mid-end April. The next meeting will be on March 4, 2011, at 8:00 a.m. on the third floor of the Administration Building.

Personnel Committee, Chris Widman

Did not meet.

Records Committee, Chris Widman

Met on January 4, 2011.

Legislative Liaison Committee, Randy Schwartz

Mr. Schwartz discussed H.B. 21 which addresses Internet-based community schools, a proposal to eliminate spending and reporting requirements and all-day kindergarten, and H.B. 36 which would reinstate five calamity days and allow lengthening school days to make up for missed days.

Vanguard/Sentinel Update, Chris Widman

The Board met on January 20, 2011. Bids for the new building will be opened next week.

Student Representative, Molly Depew

Columbian’s Student Forum is traveling to Sandusky to shadow students and learn more about this school that will be joining the NOL next year. Miss Depew has been cast as Belle in the spring musical, *Beauty and the Beast*.

6.01 Reports

- a. Director of Instruction/Personnel’s Report, Mr. Scott Urban
 - 1. Fall 2010 OGT Results
 - 2. Miscellaneous items

- b. Superintendent’s Report, Mr. Donald Coletta
 - 1. School Board Recognition Month
 - 2. Recommendations to Balance the Budget
 - 3. Miscellaneous items

Reports and Recommendations

CONSENT AGENDA

(11-022) Mrs. Smith moved, seconded by Mrs. Iannantuono, the Tiffin City Board of Education approve the following items:

7.01 Approve the Minutes from the December Board Meetings

The Superintendent recommends the Tiffin City Board of Education approve the minutes from the following meetings:

Approve Minutes of 12/16/10 and 12/21/10 Board Meetings

- Special Board meeting held December 16, 2010
- Regular Board meeting held December 21, 2010

7.02 Treasurer's Report for December 2010

The Superintendent recommended the Tiffin City Board of Education approve the Treasurer's report for December 2010:

Approve Treasurer’s Report for December 2010

The following were balances reported in various accounts for December 2010:

General Fund	\$2,779,977.63
Bond Retirement	135,790.22
Permanent Improvement	-60,151.15
Building	33,952.86
Food Service Fund	304,392.73
Special Trust	9,060.64
Endowment	16,470.69
Uniform School Supplies	-69,954.83
Classroom Facilities	407,146.71
Mental Health	-18,087.50
Public School Support	41,903.88
Other Grant	67,971.89
Classroom Facilities Maintenance	229,455.20
Student Managed	46,123.43
District Managed	68,003.59
Auxiliary Services	150,327.59
Management Info System	2,787.51
Data Communication	23,163.27
Alternative Schools	-10,784.90
Misc. State Grant	-5,495.75
IDEA Part B Grant	-153,403.45
Fiscal Stabilization Fund	43,646.97
Title II D - Technology	-188.23
Disadvantaged Children	-67,140.40
Title I Drug Free Grant	1,353.46
Improving Teacher Quality	-16,988.51
Misc. Federal Grant	5,237.94
TOTAL	\$3,964,571.49

7.03 Employment

The Superintendent recommended the Tiffin City Board of Education accept the following resignation:

Retirement Resignation

Judith Kimmel, effective March 1, 2011

Resignation

Todd Edmond, After School Library Monitor

The Superintendent recommends the Tiffin City Board of Education employ the following:

Professional Staff Positions for the 2010-2011 School Year

After School Library Monitors

Lindsay Vandemark	IDEA-Part B
Laura Lewis	IDEA-Part B
Todd Edmond	Substitute, IDEA-Part B

Substitute Teachers

Stephanie Stombaugh
Melanie Sutter
Heidi Lofton
Amanda Zoeller
Robert Justin Rohrer
Brad Scheiber

Support Staff Employment for the 2010-2011 School Year

Food Service

Karolyn Dixon, general worker, effective January 18, 2011

Substitute Aides

Amanda Zoeller
Heidi Lofton

Substitute Food Service

Nancy Fisher, effective January 18, 2011

7.04 Accept Grant/Donations

The Superintendent recommended the Tiffin City Board of Education accept the following donations:

Donations to Clinton Elementary School:

- The Women's Missionary Union of Grace Baptist Church donated a box of mittens and hats, valued at approximately \$20.00.
- The Tiffin Charitable Foundation donated \$3,781.00 to purchase a Promethean Board.
- The Clinton PTO donated \$3,781.00 to purchase a Promethean Board.
- The Tiffin Lion's Club donated popcorn balls for staff and students, valued at \$55.00.

Donations to Krout Elementary School:

- The Lions Club donated popcorn balls to the staff and students.
- The Women's Missionary Union of Grace Baptist Church donated two large cookie platters.
- The Ruffing Family Care Center donated hats, scarves, and mittens for the Krout students.

Donations to Lincoln Elementary School:

- The Tiffin Lions Club donated 324 popcorn balls to the students and staff, valued at approximately \$150.00.
- Hats, scarves, and mittens which were handmade by the residents of the Ruffing Family Care Centers were donated for the students, valued at approximately \$30.00.
- The Washington Street United Methodist Church donated hats and mittens, valued at approximately \$50.00.

Donation to Noble Elementary School:

- The Sharing Kitchen donated a large bag of hats, gloves, and scarves, valued at approximately \$100.00.

Donations to Washington Elementary School:

- The Women’s Missionary Union of Grace Baptist Church donated hats and mittens for students, valued at approximately \$25.00.
- The Sharing Kitchen donated a bag of hats and mittens, valued at approximately \$25.00.
- The Autumnwood Care Center donated hats and mittens, valued at approximately \$25.00.
- The Tiffin Lions Club donated popcorn balls for the students and staff, valued at approximately \$150.00.

Donations to Tiffin Middle School:

- The Tiffin Lions Club donated 63 dozen popcorn balls for the TMS students and staff, valued at approximately \$225.00.
- The Women’s Missionary Union of Grace Baptist Church donated five pair of gloves, four hats, and one pair of earmuffs to needy students at Tiffin Middle School, valued at approximately \$25.00.
- The Tiffin Middle School PTO donated \$4,279.24 to purchase Reading and Math Practice Achievement Test materials.
- An anonymous donor contributed \$2,500.00 for the purchase of Kindles.
- The S & S Beverage Company donated cans of pop and bottle of water for the Fall Sports Banquet, valued at approximately \$50.00.

Donations to Tiffin Columbian High School:

- An anonymous donor contributed \$250.00 to the Tiffin Columbian Girls’ Basketball Team.
- The Tiffin Eagles Club donated \$1,000.00 to Columbian High School.

Donation to the International Cultural Center:

- The “Keenagers” group at the Trinity United Church of Christ, Tiffin, donated \$25.00 to the International Cultural Center.

The president called for the vote. Voting yes: Mrs. Smith, Mrs. Iannantuono, Mr. Widman, Dr. Venema, and Mr. Schwartz. Motion carried.

ACTION ITEMS

- (11-023)** 8.01 Phase out the French Foreign Language Program
Dr. Venema moved, seconded by Mr. Schwartz, the Tiffin City Board of Education phase out the French foreign language program effective with the 2011-12 school year. The District will offer French II, III, and IV in 2011-12; French III and IV in 2012-13; and French IV in 2013-14.

French Foreign Language Program

The president called for the vote. Voting yes: Dr. Venema, Mr. Schwartz, Mrs. Iannantuono, and Mrs. Smith. Voting no: Mr. Widman. Motion carried.

- (11-024)** 8.02 Approve 2011 Spring OGT Delayed Start Schedule
Mrs. Iannantuono moved, seconded by Mr. Schwartz, the Tiffin City Board of Education approve the 2011 Spring OGT Delayed Start Schedule.

2011 Spring OGT Delayed Start Schedule

The president called for the vote. Voting yes: Mrs. Iannantuono, Mr. Schwartz, Mr. Widman, Dr. Venema, and Mrs. Smith. Motion carried.

- (11-025)** 8.03 Authorize the Treasurer to Transfer Investment Earnings
Mrs. Smith moved, seconded by Mr. Schwartz, the Tiffin City Board of Education authorize the Treasurer to transfer all investment earnings remaining in the New Middle School Project funds, number 004 special cost center 9002 and number 010

Treasurer to Transfer Investment Earnings

special cost center 9003, to its Permanent Improvement fund, number 003 special cost center 9410, as permitted by Ohio Revised Code Sec. 3318.12(C)(1)(c).

The president called for the vote. Voting yes: Mrs. Smith, Mr. Schwartz, Mr. Widman, Dr. Venema, and Mrs. Iannantuono. Motion carried.

- (11-026)** 8.04 Approve Lincoln Fifth Grade Field Trip
Mrs. Iannantuono moved, seconded by Dr. Venema, the Tiffin City Board of Education approve an overnight field trip in May for Lincoln Elementary School fifth grade students as shown in exhibit book.

**Lincoln Fifth
Grade Field
Trip**

The president called for the vote. Voting yes: Mrs. Iannantuono, Dr. Venema, Mr. Widman, Mr. Schwartz, and Mrs. Smith. Motion carried.

- (11-027)** Mrs. Smith moved, seconded by Mr. Schwartz, the Board schedule a special meeting on February 7, 2011 at 7:00 p.m. in the Columbian High School auditorium to conduct a public forum regarding the recommendations to balance the budget.

**Items from
the Board**

The president called for the vote. Voting yes: Mrs. Smith, Mr. Schwartz, Mr. Widman, Dr. Venema, and Mrs. Iannantuono. Motion passed.

Dr. Venema thanked the staff and students for the Board Appreciation items and recognized it as a learning opportunity for the students.

- (11-028)** Mrs. Iannantuono moved, seconded by Mrs. Smith, the Tiffin City Board of Education go into Executive Session to discuss employment of public employees.

**Go into
Executive
Session**

The president called for the vote. Voting yes: Mrs. Iannantuono, Mrs. Smith, Mr. Widman, Dr. Venema, and Mr. Schwartz. Motion carried.

The Board went into Executive Session at 8:30 p.m.

- (11-029)** Mrs. Iannantuono moved, seconded by Mr. Schwartz, the Tiffin City Board of Education move out of Executive Session.

**Move out of
Executive
Session**

The president called for the vote. Voting yes: Mrs. Iannantuono, Mr. Schwartz, Mr. Widman, Dr. Venema, and Mrs. Smith. Motion carried.

The Board went out of Executive Session at 9:38 p.m.

- (11-030)** Mrs. Iannantuono moved, seconded by Mr. Schwartz, the Board adjourn.

Adjournment

The president called for the vote. Voting yes: Mrs. Iannantuono, Mr. Schwartz, Mr. Widman, Dr. Venema, and Mrs. Smith. Motion carried.

The meeting started at 7:00 p.m. and ended at 9:39 p.m.